



CRADLEY AND STORRIDGE PARISH COUNCIL

**Councillors are summoned to attend an Ordinary Meeting of the Parish Council on
Tuesday 10th September 2019, 7pm at Cradley Village Hall**

No	Agenda Item	Responsibility
1.	To receive apologies for absence	
3.	To receive declarations of interest and written requests for dispensation	
4.	To approve minutes	
4.1	Ordinary meeting minutes 9 th July 2019	
4.2	Extraordinary meeting minutes 19 th July 2019	
4.3	Extraordinary meeting minutes 12 th August 2019	
5.	Open Session	
5.1	To receive report from Ward Councillor	
5.2	Receive representations from the Public, firstly on planning issues, then on any other issues	
6.	Planning matters	
6.1	To report on comments submitted on Planning Applications for determination by Herefordshire Council	
6.1.1	P192478/J – Work to trees covered by TPO, St James’ Church, Cradley. Work to holly tree and walnut opposed. Work to Irish yew supported.	
6.1.2	P192446 /J –Southrise, Brookfields, Cradley - Work to tree covered by TPO – supported.	
6.1.3	P192424/F – The Manse, Chapel Lane, Cradley – Proposed demolition of existing 2 storey detached house to leave a vacant undeveloped site / parcel of land.	
6.1.4	P192662 – Hillview Barn, Cradley – Rear first floor extension, porch, new windows and chimney.	
6.1.5	P192778 – 7 Kings Orchard, Cradley – work on trees covered by TPO	
6.1.6	P192698/XA2 – approval of details reserved by condition - Pixiefields	
	P192686 Pixiefields - Variation of a condition 1 ref 190753/RM (reserved matter following outline approval 174057) amendments to site layout	
6.1.7	P184247 – Mirrorbrook – Appeal against refusal of planning permission	
6.2	To consider comments on Planning Applications for determination by Herefordshire Council	
6.2.1	P192832/F - Valley Farm Cradley Malvern Herefordshire WR13 5JE Steel framed and clad open fronted hobby vintage tractor store (Retrospective)	
6.2.2	P192686/RM - Land off Pixiefields Cradley Herefordshire WR13 5ND Variation of a condition 1 ref 190753/RM (reserved matters following outline approval 174057.)Amendments to site layout.	
6.2.3	P192948/J - Tall Oaks 8 Pixiefields Cradley Malvern Herefordshire WR13 5ND Crown one Oak tree due to excessive shading and height over property, request at least a 50% crowning.	
6.3	To note decisions made by Herefordshire Council on Planning Applications	
6.3.1	P191708 / FH Mistletoe Cottage, Cradley – conversion of garage to form additional bedroom – Approved with conditions	
6.3.2	P191818/J Work to trees covered by TPO – High Crest, Cradley. Split decision – crown lower branches to 5.2m approved; crown reduction refused.	

6.3.3	P192025 / FH Cart Barn, Halesend – new fence. Approved with conditions.	
6.3.4	P192446 /J –Southrise, Brookfields, Cradley - Work to tree covered by TPO – approved.	
6.3.5	P191328/0 – Land off Crumpton Hill – outline permission for single detached dwelling – refused.	
6.3.6	Hopehouse Farm – Shepherd’s Hut – approved.	
7.	Finance	
7.1	To receive monthly update on Cradley and Storrige Parish Council accounts, including payments, receipts, bank reconciliation, budget monitoring and risk assessment register.	Clerk
7.2	To approve retrospectively payment of August invoices: Clerk Salaryas per contract Clerk salary – HMRC.....as per contract Really Rural (Public Right of Way PROW).....£440.00 Countrywide – grounds maintenance (July 2019).....£250.00 (+£50 VAT) Eyelid (website maintenance) August.....£30.00 Time Assured (clock refurbishment).....£2940.00	Clerk
7.3	To approve the following invoices for payment: Clerk salary.....as per contract Clerk salary HMRC.....as per contract Clerk Expenses.....£40.50 Really Rural (Public right of way PROW).....£320.00 Countrywide – grounds maintenance (August 2019).....£250.00 (+£50 VAT) Wickstead (playground maintenance and inspections).....£2174.23 Cradley Village Hall hire.....£56.00 Community Heartbeat (annual maintenance Cradley Surgery).....£135.00 (+£27 VAT)	
7.4	To consider grant request – Storrige Village Hall insurance.....£1143.90	
8.	Working Groups	
8.1	To receive the Churchyards Working Group report	JA
8.2	To receive Environment Working Group Report	ST
8.3	Agree deadline for WG to submit proposed budget for 2020/21	AS
9.	Contracts	
9.1	Lengthsman - to receive a report on the Lengthsman’s work since 9 th July 2019 and consider future works and materials for approval by Council.	DM
10.	To consider and approve response to proposed removal of telephone box on A 4103, Storrige.	
12.	To consider and approve publication of the Parish Reporter	DK
13.	To receive an update on the Cradley Church Clock and installation of the plaque	Clerk
14	Crumpton Hill Village Green (CHVG)	Clerk
14.1	To receive an update on parking reported on Crumpton Hill Village Green, and related FOI request	
14.2.	To determine what further action, if any, is required	
15.	To consider the strategy for councillor details on the website and more widely	AS
16.	To consider the training needs of councillors and spending of the training budget	AS

17.	To consider the grass cutting of the churchyards in the parish (Storrige, Cradley and Cradley Chapel)	JA
18.	To receive a report from the Road Safety Task and Finish Group	
19.	To consider progress on the subject access request (SAR) received	
20.	Correspondence: - Dog fouling A4103 drainage Old Post Office Lengthsman contract Challenges to Standing Orders	
21.	To receive requests for future agenda items Car parking – diocese offer Hire of recreation grounds – Recreation Working Group New financial regulations	
22.	To receive information sheet	
23	To note key items for the CMS newsletter	
24.	To note the date of the next meeting: Tuesday 8th October 2019, 7pm at Storrige Village Hall	

Kate Joiner Clerk to Cradley and Storrige Parish Council Dated: 5th September 2019