



# CRADLEY PARISH COUNCIL

(INCLUDING THE VILLAGES OF CRADLEY AND STORRIDGE)

## CRADLEY PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Tuesday 13<sup>th</sup> November 2018, 7pm at Storrige Village Hall

**Present:** Councillors Judith Aldridge, Ann Carver, Janita Goodwin, Clare Jones, Wynne Harries (Acting Chair), Diane Merker, Terry Robshaw, David Roys, Anne Scarsbrook, Derek Scully and Sarah Thomas.

**In attendance:** Local residents and the Ward Councillor Ellie Chowns

#### **Actions:**

#### **1. To receive apologies for absence**

Apologies were received and accepted from Cllr. Geoff Fielding who has sent a letter of resignation. Vice-Chair Wynne Harries will act as Chair for this meeting. All councillors wish to thank Geoff Fielding for all his hard work and commitment in the time that he has been on the council.

#### **2. To receive declarations of interest and written requests for dispensation**

Cllr. Terry Robshaw -	Item 8.2 (Non-pecuniary) Item 19.2 (Non-pecuniary)
Cllr. David Roys -	Item 7.1.1 (Non-pecuniary) Item 8.2 (Non-pecuniary)
Cllr. Derek Scully	Item 12 (Non-pecuniary)

There were no requests for dispensation.

#### **3. To note resignation of Cllr. Simon Davies**

Cllr. Simon Davies submitted his resignation following the previous meeting on 9<sup>th</sup> October 2018. All councillors expressed their thanks to Simon Davies for his hard work and dedication to the council.

#### **4. Approve minutes**

- 4.1. It was RESOLVED to approve the minutes of the ordinary meeting held on 9<sup>th</sup> October 2018. The chair signed the minutes in open meeting.

**The meeting was now opened to the public.**

**5. To receive a report from the Ward Councillor Ellie Chowns**

- There has been a survey in the area relating to road safety and the results will be circulated by EC.
- EC reported the roadworks on the A4103 and the poorly designed traffic control.
- The potholes task and finish group is looking at various models of work for repairing potholes and comparing the cost implications.
- The remodelling of Ridgeway Cross is not viable at the moment and Hereford Council (HC) do not feel that reducing the speed in that area is practical. The clerk is keeping a record of accidents and near misses to build a portfolio of evidence.
- EC is checking the cost of a speed activated sign and there will be some consultation over appropriate sites for the sign.
- The police will be doing a publicity event in the new year regarding Community Speed Watch programme. There are currently two volunteers for Cradley, 6 are required to be viable.
- The Cowleigh Road speed limits due in the summer will now take place in December but it is thought they will cause only limited disruption.
- Clear signage is required for the Storesbrook Bridge work, as yet it has not been well publicised.
- There was lengthy discussion over the traveller site on the A4103 and concerns raised from both councillors and the public. This issue is being dealt with by HC Planning Department. New work will be reported to Jo Last at HC by the clerk.
- EC will help the clerk and councillors to push for further grit bins in the centre of Cradley.

**Representations from the Public**

**6. Open Session**

**Planning matters**

- 6.1 The applicant for 7.1.4 informed councillors that they will be considering the second part of the plan discussed at the previous meeting. Both the design and materials have been carefully considered to fit with listed building criteria.

**Other matters**

There is a small donation request for a Christmas event in Cradley, all members of the community are invited.

**The meeting was now closed to the public**

## 7. Planning Matters

7.1 It was RESOLVED to make the following comments on planning applications for determination by Herefordshire Council:

7.1.1. **P183895/J** – 1 Brookside Cradley, Malvern WR13 5LE

**PC comment:** Unable to comment as it was a 5-day notice. Councillors will look to visit these applications more quickly in the future so any serious concerns can be relayed to the planning department.

7.1.2. **P183820/K**– **Mistletoe Cottage, Cradley, Malvern WR13 5LL.** Ash (T1) - remove lowest 5cm diameter branches and remove epicormic growth. Ash (T4), Maple (T5), Sycamore (T6) and Hornbeam (T7) – reduce the crowns and cut back suitable growth points

**PC comment:** CSPC do not support this application as they see no justification for the work. As this is in a conservation area CSPC wish to preserve the existing treescape and ancient hedgerow.

7.1.3. **P183208/L** **The Red Lion Inn, Cradley, Malvern WR13 5NN**

**PC Comment:** CSPC supports this application.

7.1.4 **P183207/FH** – **Poundbridge, Chapel Lane, Cradley, Malvern WR13 5HX.** Proposed new external wall.

**PC Comment:** CSPC supports this application

7.1.5 **P181418/ENF** – **Land at Woodend Farm, Cradley, Malvern.** Enforcement appeal. Councillors noted for reference. As site is just outside the parish boundary.

7.1.6 **P183267/L** – **Bank Cottage, Crumpton Hill, Storridge, Malvern WR13 5HE.** Proposed alteration to the rear.

**PC Comment:** CSPC request that the Conservation Officer visit to check the internal aspects of the proposed work and consider ventilation and the preservation of the ancient wall. Also, taking into account CNDP policy 5 and 9.

7.2. The following planning decisions given by Herefordshire Council were noted:

7.2.1 **P182375/F** - **Hopehouse Farm, Cradley, Malvern Herefordshire WR13 5JQ**  
**APPROVED.** Barn Extension.

## **8. Finance**

### **8.1 Monthly update on accounts**

The council has not received a bank statement for this month so the clerk outlined the following information:

Bank Balance as presented at the previous meeting £44,541.73, less cheques presented (assuming all were presented) £1943.91 would give a new balance of £42,594.82.

There are no expected changes to the reserve account of £14,884.95.

### **8.2 Approve invoices for payment**

It was RESOLVED to approve payments for the following invoices:

Clerk salary and HMRC	as per contract
Clerk expenses	£82.40
Lengthsman	£450.00
Lengthsman (PROW)	£150.00
HALC clerk training	£240.00 (incl. £40 VAT)
Cradley Village Hall	£63.00
Eyelid Production annual website maintenance	£100.00
Pricepoint Gardening Ltd (June 2018)	£457.32 (incl. £76.22 VAT)
Pricepoint Gardening Ltd (October 2018)	£457.32 (incl. £76.22 VAT)
R P Rowberry (Crumpton Hill Village Green)	£119.50
Rev K Hart	£300.00

### **8.3 To consider the budget outline proposals submitted by the finance WG**

There was lengthy discussion over the budget, including the use of heading under various working group budgets. It was decided that the outline proposals were acceptable and that the clerk would complete more detailed work with the finance WG for presentation at the January 2019 CSPC meeting. Cllr. Wynne Harries was voted as temporary leader of the finance WG as acting Chair.

### **8.4 To approve the issue of poll card for any contested election for the 2 councillor vacancies at approximately £1 per elector**

It was RESOLVED to issue poll cards in the event of a contested election.

### **8.5 To delegate power to the clerk to ensure invoices are paid in December (as there is not a scheduled CSPC meeting)**

It was RESOLVED to delegate power to the clerk on a temporary basis to ensure invoices are paid. Two cheque signatories will be required in the usual way.

### **8.6 To consider donation requests**

It was RESOLVED to make a £100 donation to Malvern Hill AONB and a £100 donation to I Smart Christmas event.

### **8.7 To consider the cost of Volunteer Emergency Telephone System (VETS) at £225 annually**

It was RESOLVED to pay the annual cost of the VETS scheme which aids lone rescuers until the emergency services arrive.

## **9. Working Groups**

### **9.1 Environment WG report**

The environment WG report was received. It was highlighted that the WG wanted to purchase a wildlife camera and butterfly binoculars. Anne Crane from Verging on Wild (VOW), a voluntary organisation who support a national campaign to manage verges, wish to give a presentation about Roadside Verge Nature Reserves (RVNRs) which contain rare or particularly rich species of plants, as one such reserve is within the village of Cradley.

### **9.2 Finance WG report**

The finance WG report was received. One amendment was made to item 7 of the report.

### **9.3 To consider returning the Small Donations Group (SDG) to a stand-alone status**

It was decided that it should remain part of the finance WG.

## **10. Contracts**

### **Lengthsman**

The lengthsman co-ordinator provided an update on the work of the lengthsman.

### **The following work was agreed:**

Tidying up Brookside – clearing storm damage from last winter, strimming and drain clearance.

Painting metal railings.

Tidying up and checking all grit bins especially Bumpy Lane area.

Side out and clear vegetation and drains in Huntingdon, Pixiefields, Buryfields and Oakland's.

### **Public Right of Way (PROW)**

CD36 C – path repairs through Lumbridge Wood

CD36A – path repairs to collapsing footpath

Table repairs in Chapel Lane

Cleaning of multiplay in Chapel Lane

Hedging maintenance in Buryfields

Timber treatment of wooden play structures in Buryfields.

**11. To note responses received from the monitoring office**

A code of conduct complaint against Cllr. Geoff Fielding was upheld and the recommendation was for code of conduct training. Geoff Fielding has since resigned. However, the clerk suggested that as the training was free that all councillors receive code of conduct training in the new year.

**12. To consider letter to Crumpton Hill Village Green residents**

The draft letter presented, with one amendment, was approved and will be sent by the clerk.

**13. To receive an update on grit bins**

There was lengthy discussion over grit bins within the village and Cllr. Ann Carver will work with the clerk and Locality Steward to see if some bins can be installed.

**14. Approval of Policies**

It was RESOLVED to adopt the draft Grants Policy.

**15. To receive requests for future agenda items**

Consider the Tree Survey requested  
Church Clock  
Budget and Precept  
Appointment of internal auditor  
Draft of the Reporter from the communications WG

**16. To receive the information sheet**

This will be circulated to all councillors following the meeting.

**17. CMS newsletter**

Key items for the CMS newsletter:

Grit bins  
A4103 traveller site  
Work by the lengthsman  
Resignations of Cllrs. Simon Davies and Geoff Fielding  
Speed activated signs  
Grants policy

**18. Date of Next Meeting**

Tuesday 8<sup>th</sup> January 2019, 7pm at Storrige Village Hall.

A RESOLUTION was passed to exclude the public from the following confidential item.

**19. Confidential items**

19.1. To receive report from the employment WG

The report was received and contents noted.

19.2. To consider the CSPC response to the letter received from M Barnett

A letter was agreed and will be sent by the clerk.

Signed ..... Date .....

The meeting closed at 9.48pm

DRAFT