

2011/11

**MINUTES** of a meeting of Cradley Parish Council held on 8<sup>th</sup> March 2011 in Storridge Village Hall at 7.30pm.

**PRESENT** – D. Creed-Newton (DCN – in the Chair) T. Lloyd Jones (TLJ) R. Gill (RG) J. Edgar (JE) K. Nason (KN) M. Allfrey (MA) M. Brooksbank (MB) A. Eldridge (AE) P. Diamond (PD) R. Diamond (RD) C. Dawkins (CD) F. Beard (FB) S. Adam (SA) and numerous members of the public. It was noted that MB would leave the meeting at 8.30pm

**APOLOGIES** for inability to attend the meeting had been received and were approved from C. Lowder due to ill health and P. Stanley due to a family member's ill health.

**DECLARATIONS OF INTEREST declared –**

- Personal - MA in playing field.  
DCN, KN & JE in Cradley Village Hall.
- Prejudicial - None received.

**MINUTES** – The Minutes of the meeting held on 9<sup>th</sup> February 2011 were taken as read, confirmed and signed by the Chairman subject to a couple of minor amendments.

**PARISH PLAN** – TLJ circulated Minutes from meeting of the Footpaths, Wildlife and Environmental group and advised that they were progressing on research relating to provision of allotments and advised once a business plan had been drawn up, the Group proposed to talk with Herefordshire Council as there may be planning issues with car parking and use of land which was previously a football area. Once these issues had been investigated, the proposal would be brought before the Parish Council for consideration.

DCN advised that he still awaited the Minutes from the Highways Group following a meeting which had taken place in his absence.

**PAYE/NIC for Clerk** – An official document from HM Revenue & Customs had been circulated to all Councillors and the Chairman advised that the Parish Council were now legally required to register as an Employer of the Clerk, deducting income tax from her salary. The services of Marion Griffiths had been secured who offered a payroll service to deal with the new HMRC directive for the annual sum of £50.

**RESOLVED** – On a proposal by RG, seconded by FB and carried it was agreed to use the services of M. Griffiths and the Clerk agreed to report back at the next meeting regarding the amount of income tax to be deducted from her salary and also the amount of Employee National Insurance contributions which would be payable on a monthly basis.

**PROGRESS REPORTS** –

**Rectory Lane** – The Clerk had circulated an e-mail from Will Steel at Herefordshire Council regarding the status of this lane. On receipt of this, M. Hames had made further investigations which had been forwarded to Amey and it was suggested that a meeting should take place.

**RESOLVED** – On a proposal by FB, seconded by JE and carried, it was agreed the three Parish Council members originally involved and M. Hames hold a meeting with representatives from Amey and report back in due course.

**A4103** – The Clerk reported there had been a delay in obtaining data due to bad weather in December 2010 but it was hoped that this would be available around May 2011.

**Meeting with developers for Finchers Corner** – Minutes had been circulated of meeting held with IE Developments which it was hoped would help to resolve further issues. No questions raised regarding the Minutes of this meeting.

**ITEMS FOR CONSIDERATION** –

**Parish Meeting arrangements** – Guest speakers had been arranged as follows –

- Catriona Robertson from Age Concern.
- Dr. Bruce Herriot for medical input on age-related matters.

**Issue of polling cards in the event of an election being called** – On a proposal by MA, seconded by RG and carried It was agreed not to request a supply of polling cards.

**New arrangements for Planning circulation** – Information regarding possible changes to electronic supply of planning applications had been forwarded to all Councillors, and it was agreed to add an Agenda item for the next meeting regarding the Parish Council going completely electronic.

**Breach of planning consent at Chapel Close/Orchard** – The Chairman advised he had requested details of the breach from Mark Tansley, Enforcement Officer at Herefordshire Planning but to date this had not been received. It was however reported that Herefordshire Council had signed off that full planning permission has been granted.

**Drainage Issues – SA & RG declared a personal interest** – nothing further has been done by Herefordshire Council, and it was agreed to write to Martin Jackson that we understood proposals were in hand and advise that to date we have heard nothing further and requesting that the Parish Council should be brought up to date with their proposals.

**Level of Safety Inspection for Chapel Lane play area** – It was agreed to request an accompanied inspection with risk assessment.

**Herefordshire Council Budget 2011/12** – Details had been sent to all Councillors and it had been noted that there were no plans to increase Council tax for the coming year.

**FINANCIAL MATTERS** – The following Accounts and Donations were present for payment –

- Donation to Cradley PCC £2,150.00.
- Donation to Storridge PCC £506.00.
- Donation to The Chapel £254.90.
- Viking Direct £70.38.
- Clerks expenses and allowances £233.00.

**RESOLVED** - On a proposal by FB, seconded by AE and carried, the above Accounts were approved for payment, cheques signed and Invoices initialled.

**REPORTS** from various committees and working parties –

**Planning** – MA advised that although there had not been any Planning applications for consideration, he reported the attendance of Connor Flanagan with an update on the proposed application for the Eye House at Storridge. As this proposed development was in open countryside, in the AONB, close to SSSI, was a highly controversial application requiring specialist consultation process, it was considered the Council should insist that the application should go before the full Herefordshire Planning Committee rather than be dealt with through delegated powers.

**RESOLVED** – On a proposal by RG, seconded by JE and carried, the Clerk was to write to the Planning Department stating that the Parish Council were of the opinion that this application warranted full discussion at Committee level.

**Churchyards Committee** – nothing further to report.

**Playing Fields Committee** – The Chairman reported that discussions had taken place how the £17K. should be used and that the Playing Group committee were recommending to the Parish Council that a proportion of this sum should be diverted to the Buryfields site.

Lengthy discussions took place regarding various proposed percentages of the funds which should be allocated to the Buryfields site which was owned by the Parish Council.

***The Chairman closed the meeting to enable public participation***

Mr Stuart Knight advised that some funds had been raised in the past by the North Cradley Residents Association (NCRA) for football posts and that, although the NCRA were still running, fund raising had ceased. He advised that there was approximately £300 in hand for the purchase of a new gate. F. Hare raised concerns and read a Petition regarding the possible proposal to install another aerial flyer on the Chapel Lane site. He also commented that the Byelaws should be enforced, with signs for no dogs or mechanical rides on that site.

***The Chairman re-opened the Council meeting***

**2011/14**

Various amounts were put forward for consideration for expenditure at Buryfields but it was generally felt that the two sites should receive an equal share of the funds available.

**RESOLVED** – On a proposal by RG, seconded by MB and carried it was agreed, as a first step, to consult with Buryfields residents to see what 50% of the funds available would purchase amounting to £8,500 and it was arranged that the Playing Field Committee would report back at the next meeting.

**Editorial Group** – KN advised Reporter had been distributed and that the web site continued to have regular use. KN advised of expenses incurred in distribution of the Reporter.

**RESOLVED** – On a proposal by DCN, seconded by CD and carried, it was agreed a cheque should be signed to reimburse KN the cost incurred totalling £80.56 and a cheque was signed for this amount and the Invoice initialled.

**HALC** – MA advised the Finance Group had met to discuss the HALC accounts and that although everyone was having problems HALC was solvent, and advised that Herefordshire Council will be continuing with its contribution of funds for next year.

**Correspondence** received –

- Letter – Marion Griffiths regarding new regulations for Clerks PAYE/NIC contributions.
- E-Mail – Will Steel regarding Rectory Lane (copied to all).
- Minutes of meeting with IE Developments and Parish Council delegates (copied to all).
- Letter – Herefordshire Council regarding future planning applications (copied to all).
- Letter – Herefordshire Council regarding their 2011/12 budget, copied to all for information.
- Letter – Herefordshire Council advising investigations of alleged development contrary to approved plans re garage being built contrary to the approved plans at Windrush, Storridge.
- Letter – Herefordshire Council advising estimated costs to be recharged to Parishes regarding Election.
- Letter – Wicksteed regarding level of annual safety inspection.
- Letter – Storridge Village Hall Management Committee inviting members to AGMN of the hall which will be held on Tuesday 15<sup>th</sup> March 2011 at 7.30pm in the Hall.
- Two Planning approvals advised regarding Larks Hey and Baytree Cottage, Birchwood Lane.
- Paper tabled by Jeff White, Footpath Officer.

**Literature** received – Clerks & Councils Direct magazine; Herefordshire matters, The Clerk magazine for March, advice re celebration of Voluntary Service in and around Ledbury; Information Corner from HALC, Funding Opportunities update for March 2011 and “Your Views Count” event on 5<sup>th</sup> March 2011 at The Shirehall, Hereford.

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**NEWSLETTER ITEMS** – in the absence of CL due to ill health, KN agreed to advise of appropriate items for the next edition of the Newsletter.

Next meeting to take place on Tuesday 12<sup>th</sup> April 2011 in Cradley Village Hall at 7.30pm.

There being no further business, the Chairman declared the meeting closed at 8.40pm.

Signed/approved – D.G. Creed-Newton      Dated – 12<sup>th</sup> ~April 2011

Chairman