

MINUTES of a meeting of Cradley Parish Council held on Tuesday 14th February 2017 in Storridge Village Hall commencing at 7.30pm following a meeting of the Planning Committee.

Present - Cllrs. C. Lowder (Chair) D. Scully (DS) W. Harries (WH) C. Lambert (CL) G. Fielding (GF) B. Herriot (BH) G. Thomas (GT) A. Scarsbrook (AS) A. Carver (AC) A. Eldridge (AE) and T. Lloyd Jones (TLJ).

Apologies for inability to attend the meeting had been received and were approved from Cllrs. F. Beard, K. Nason and S. Davies.

Declarations of Interest in items on the Agenda -

- The Chairman declared an interest in the payments due to Cradley Village Hall.
- A.Scarsbrook declared an interest on a planning application adjacent to her property.

Both Councillors signed the Declarations of Interest register

Minutes - The Minutes of the meetings held on 10th January 2017 and the Extra Ordinary meeting held on 26th January 2017 were taken as read, approved and signed by the Chairman subject to slight amendments in wording indicating that the Parish Council had “agreed” to write to the Enforcement Officer regarding certain issues, rather than just indicating the Council had “suggested” writing to him.

County Councillor Report - Cllr. Patricia Morgan had advised she was unable to attend the meeting but had given an update to Councillors on certain outstanding issues.

- Planning - The Chairman reported the following planning applications had been discussed at the planning meeting held prior to full Council meeting as f outstanding- Primrose Cottage, WR13 5LR - proposed single storey kitchen extension - **no objections**.
- No. 170038 - South View, Cradley WR13 4HZ - replacement of existing flat roofed extension shed and entrance porch with new pitch roofed extension and new timber framed porch - **no objections**.
- No. 164095 - land at Dragonwyck, WR13 5LT - proposed erection of a single dwelling - **no objections**.
- No. 164037 - Chockbury Cottage, WR13 5NA - proposed new garaging new access with repositioning of roadside hedge - **the Parish Council are unable to support this application and enquire (1) whether there is a proven need for this facility when a garage and two parking spaces already exists on the western side of the house where cars can always reverse into to increase road safety (2) the proposed carport building would be very close to the neighbouring Chockbury Court and enquire whether it is fair to introduce the noise of cars coming and going so close to that property when a garage and two spaces already exists (3) the P/Council enquire whether Herefordshire Council consider the roof pitch height is excessive, especially considering it is so close to Chockbury Court and in addition, could the width of the building be considered excessive and (4) if the Council are mindful to approve the application, could Herefordshire Council ensure that any hedge removed is definitely replaced by an equivalent replanted hedge.**
- No. 164132 - Timbers, WR13 5LJ - proposed works to T1 common ash tree - **we understand this work has already been carried out.**

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- No. 164130 - land at The Leys, WR13 - proposed works to various trees, works highlighted on schedule, and reduce crown on oak tree 3812 on schedule/plan for Fortis Living - ***no objections provided that work is carried out in accordance with required standards.***

It was agreed the Parish Council and planning meeting on 14th March 2017 should be held in Cradley Village Hall where more parking facilities were available as it was considered many Parishioners might wish attend to hear the Parish Council comments on the recent planning application for sixty houses on land at Pixiefield as the Clerk had obtained an extension of time for comments until March 2017.

Update on outstanding issues -

Defibrillator - BH advised Electrician has been asked for a Quotation to provide power to the kiosk and suggested that some shelving might also be considered. It was agreed to seek publicity in the local press when the defibrillator had been installed.

Items for consideration -

- **Health & Safety issues and duties of Parish Council Highway's Officer** - Draft proposals by GF had been circulated by the Clerk to all Councillors for discussion and approval of his recommendations. On a proposal by AC seconded by TLJ and carried, it was agreed that these regulations and objectives as set out in GF's report be adopted as his working conditions as the Highways Officer for the Council.
- **Small Donations Scheme** - DS advised one application received from Simon Penter to plant a pin oak tree in the centre of the land owned by the Parish Council at Crumpton Hill. Councillors were advised that the land is maintained by the local residents. The type of tree was discussed and on a proposal by DS seconded by AE and carried, the donation of £100. for this was approved. TLJ abstained from voting. It was also suggested that a second application for a further donation might be considered to provide a seat around the tree once this had become established.
- **Dog bin at Rectory Lane** - This has been delivered and should be put in place at the weekend. The precise location for the bin was discussed and it was agreed that the Lengthsman Administrator would meet with the Chairman to endeavour to agree a suitable position for the bin, with the favoured position being at the bottom of Rectory Lane looking up towards Bluebell Woods.
- **Annual Parish Meeting and Annual Meeting of the Parish Council** - It was decided that these two meetings should be combined into one event again this year, as had happened last year, and it was agreed for them to be held on Tuesday 9th May 2017 in Cradley Village Hall commencing at 6pm.

Finance - The Clerk advised the following Accounts had been received for payment -

HMRC, PAYE	£140.00.
Donation to Cradley PCC	£1,500.00.
Donation to Cradley PCC	£800.00.
Donation to Cradley Chapel	£300.00.
Heartbeat Community, defibrillator	£2,130.00.
Smiths of Derby, clock service	£238.80.
Lengthsman – January 2017	£300.00.

On a proposal by CL seconded by GF and carried, the above Accounts were approved for payment and cheques signed accordingly.

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The Chairman closed the meeting - TLJ took the Chair and sought approval for payment of the under mentioned Account -

Cradley Village Hall, hire fees £44.00.

On a proposal by AS seconded by GT and carried this Account was also approved for payment and a cheque was signed.

The Chairman reopened the Council meeting

Reports from various Committees and Working Parties -

- **Footpaths, wildlife & environmental** - GF advised guide to TPO's now on the website with proposal for new TPOs around the area. Database will be placed on website showing where all the footpaths are and advised AS looking at blueprint for an Orchard opposite the School.
- **Lengthsman** - GF advised Account has been set up with Speedy Services to enable hire of special equipment when filling potholes. His full report had been circulated to all.
- **Highway Issues** - GF advised on major problems affecting Balfour Beatty HQ. Our Locality Steward has met with senior staff at Balfour Beatty regarding the pothole outside the old Police house which is huge and causing problems. Letter received from local resident Pat Edwards regarding the condition of roads in the Parish, and GF suggested the Council set up a log of potholes for the next six months perhaps supported with photographic evidence together with a note of when each particular pothole is repaired which could be sent in to Herefordshire Council/Balfour Beatty and our Local Councillor Patricia Morgan. This proposal was discussed and agreed by all Councillors.
- **Recreation Group** - in view of the ongoing problems at Chapel Lane and total lack of any work being carried out to cut the hedge, make the football pitch fit for purpose, protection fencing for Frank Hare's garden etc, GT suggested handing over both sites to the Lengthsman and that a working party of two or three Councillors be agreed to look at the state of the pitch and come up with some definite proposals to rectify the various problems. This was unanimously agreed and the working party would consist of GT, DS & GF.
- **Churchyards** - The Chairman advised nothing to report.
- **NDP** - TLJ advised Chris Collison has been appointed as the Examiner for Cradleys NDP and that he will be in touch with Hereford as and when the need arises.
- **Resilience Group** - BH advised nothing to report.
- **Policies & Procedures Group** - consisting of the Chairman, AS and WH to arrange a meeting before the next Parish Council meeting.

Items for Newsletter to include advice received from County Councillor regarding Pound Bridge and various planning issues, responsibilities and suggested targets approved for our Highways Officer including pothole on the B4220 plus a campaign to repair potholes in the Parish; donation of £100. under the Small Donation Group for planting of a "pin oak" tree at Crumpton Hill has been approved; new dog bin being provided for Rectory Lane; advice regarding dates for Annual Parish Meeting and the Annual Meeting of the Parish Council plus the fact that the March 2017 Parish Council meeting would now be held in Cradley Village Hall in the hope of providing adequate parking in anticipation of attendance of many local residents to hear the discussion on the planning application for land at Pixiefield. Other items to also include advice that the PC website now gives Guidance on TPO's and that advice on bridle paths in the Parish will also soon be published on the

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Parish Council website and that the Neighbourhood Development Plan is now with our appointed Examiner.

Correspondence and Literature received -

- 1) E-mail from Sam Roffe advising that she does not propose to take the matter further regarding her resignation but enquires why the PC did not adopt her “buddy” idea.
- 2) E-mails from Pat Edwards to both GF and the Clerk regarding the state of local roads and their safety risk for road users.
- 3) E-mail Balfour Beatty regarding Speed Indicator Devices (SIDS) and their increased costs (forwarded to S. Davies).
- 4) E-mail Anthony Bush regarding “waste charges consultation” whereby they are looking to charge charitable organisations, charge for collection of furniture, household bin swaps and replacements and charging residential care and nursing homes for waste and recycling collections. Consultation between 20th Jan and 3rd March 2017.
- 5) HALC training schedule for Jan-March 2017.
- 6) Letter - Herefordshire ‘Council regarding planning applications and discharge of conditions.
- 7) E-mail - Enforcement Officer giving update on Crumpton Hill, liability for Mirrorbrook site drainage issues and advising that he will look into Chockbury Lane drainage and the vehicle parked on the A4103. Letter has been sent to Andrew Green advising of his responsibility for water running off his land but to date no reply received.
- 8) E-mails (numerous) between GF, Vice Chair and Balfour Beatty regarding Pound Bridge and ecological survey.
- 9) E-mail from Fran White regarding play inspections, advising that she will charge £58.60 with a £2 discount per site for multiple sites, and that there will be no VAT charged, although we always claim this back anyway).
- 10) Letter - Worcestershire CC regarding minerals local plan - third stage consultation (including third call for sites).
- 11) Advice from Elections at Herefordshire Council that there has been no call for an election following resignation of Sam Roffe and that the Council are therefore free to co-opt.
- 12) Bank Balances on both Current Account and Business Money Manager account.

Public Question Time - no members of the public in attendance.

Councillor Reports and items for future Agendas - usual updates and report from Working Party regarding Chapel Lane.

There being no further business the Chairman declared the meeting closed at 8.50pm.

C. Lowder

14th March 2017

Signed..... Dated.....

Chairman.